



# GOVERNMENT POLYTECHNIC, KHAMGAON

WINNER OF ISTE-NARSEE-MONJEE AWARD-2000

(07263) 56644 (O), 54609 (R), Fax - (07263) 52278

E-mail: [gpolykhamgaon@rediffmail.com](mailto:gpolykhamgaon@rediffmail.com)

Gram:- POLYTECH

## Enquiry Letter

No. : GPK /Store/inst purchase/EED/2019-20/ 140

Date: 04 /01/2020

By post / email

## QUOTATION

To,

.....  
.....  
.....

Sub: Quotation for purchase of equipment

( Due Date : 21/01/2019)

Dear Sir,

Sealed Quotations are invited from eligible and interested manufacturers/ dealers/distributors/ for the following items on the terms and conditions mentioned below.

Sr. No.	Name of the item with specification		Quantity required
	Name of the item	Specification	
1	HV Test kit for motors upto 400 volt	Air cooled transformer for upto 10kV and Transformer Oil cooled for 25kV AC. · Output volt and Amp measurement with digital panel meters. Add on- extension unit for DC outputs. · P.B. operated contactor and zero start H.V. “ON” interlock. Overload alarm and trip facility. · Separate control unit and H.V. unit	01
2	Dead weight tester:-	Accuracy better than 0.015% of reading (0.008% available on request) Over all range: 0.2-2000 bar, 10-30000 psi, 0.2-2000 kg/cm <sup>2</sup> Various pressure units available: bar, kg/cm <sup>2</sup> , psi, MPa, kPa In dual piston models PCU changeover from LP to HP automatically [ Except model above 1000 bar] Pressure generated by a ram screw Pressure calibration over a wide range allowed in Dual Piston Models Operating fluid: Hydraulic oil & distilled water (depends on model chosen)	01
3	Air Purge Level Measurement:-	Level Tank : Transparent, ( ) 150mm x (H) 600mm Pneumatic Tubing : 1/4.” PU Level Indicator : Pressure gauge calibrated in mmwc. Air Regulator : 1/4” air regulating valve, leak proof.	01
4	Variable RLC Load Bank	Power-250-440 VAC,Freq. 50 Hz, current-5-20A ,single phase& 3 phase	01
5	Thyrite type of lightning arrester	Voltage rating:11-66kv Current rating:200-800amp Housing made of porcelain or polymer	01

(Note : Please note the terms and mentioned below)

## TERMS AND CONDITIONS

- The bid/quotation should be submitted in **two bid format.**( Technical bid & Commercial Bid)
- **The first envelope( Technical Bid) will contain Technical specifications of the product, technical literature/ leaflet and other documents mentioned below.** It is mandatory to the suppliers to submit following documents without which your quotation will not be considered.
  1. Covering Letter for tender on the company letter head mentioning official address, Contact No, e Mail address and website (if available) address etc.
  2. Registration letter of suppliers establishment ( company/ organization)
  3. GST registration certificate/ Number
  4. GST Clearance Certificate/ GST Challan for last quarter of the Financial year.(Paid up to July 2019)
  5. Authorization/ Distributorship certificate from manufacturer. Proof of permission to manufacture the equipment/ item mentioned in the quotation from competent authorities (to be submitted if the bidder is not a manufacturer). *Desired*
  6. Technical literature / leaflet ( manufacturer /supplier) of the make and model no of equipment quoted.
  7. Under taking by supplier confirming quality of Equipment / Machinery
  8. Under taking by supplier towards supply of equipment within prescribed date / period and post sales services.

*(Additional document may also be asked by undersigned for confirming the details.)*
- **The second envelope will contain the financial ( or Commercial) bid** in which the all-inclusive rates / taxes/GST etc & F.O.R. Destination will be written and signed with the stamp of the establishment in the following format

Sr. No.	Name of the item with specification		Quantity required	All inclusive cost per unit	All inclusive cost for quantity mentioned.
	Name of the item	Specifications			

Date -

Place -


(Signature)

Rubber Stamp of Organisation



### ***Important Instructions***

- The two envelopes should be sealed with a mention of the type of envelope (technical / commercial or Financial), Reference no., Date of opening the quotation on the front side of the envelope. These two envelopes should be sealed in a third envelope by giving heading "Quotation for supply of " **Electrical Engg Department Equipment**" and writing complete address of the undersigned as below. (Address :Principal, Government Polytechnic, Khamgaon , Jalamb Road , Khamgaon, Dist : Buldana (M.S.) Pin 444 303)
- The quotations should reach the undersigned on or before date **21/01/2020**
- The material will be checked at this institute.
- No extra charges will be paid for cartage, packing etc. for the material rejected and replaced if any
- Quotations will be opened at 1.00 ~~AM~~ PM on **Date 22/01/2020** at office of the Principal of Institute.
- Rates should be valid for 6 months from the date of confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within **1 week** from the date of issue of purchase order or **on or before the prescribed date (if any)**
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.
- The said process is subjected to the necessary approval from higher authorities.

  
Principal

Govt. Polytechnic, Khamgaon

- Copy to :
- 1) Hon. Director ,Directorate of Technical Education M. S. Mumbai for information please. It is requested to do needful for uploading the same on website as per instructions issued.
  - 2) Hon. Joint Directorate of Technical Education Amravati Region, Amravati for information please. It is requested to do needful for uploading the same on website as per instructions issued.
  - 3) Head of Electrical Department for information and n a
  - 4) Suppliers as list attached herewith through email and by post
  - 5) Shri Ambatakar , programmer through Registrar , Govt. Polytechnic , Khamgaon for uploading on Institute website.
  - 6) Institute Main Notice Board for Display